



LaCrosse High School

11 North Michigan Street, LaCrosse, IN 46348
Phone # 219-754-2461 Fax # 219-754-2793
www.tritownship.k12.in.us

Brian McMahan, Principal
bmcmahan@tritownship.k12.in.us

Parents & Students,

The last week has been a whirlwind of emotion for staff, students, parents, and our country. It was gut-wrenching to see how emotional some of our students were last Friday when I told them we would be out of school for the next three weeks. Our staff and students have built great relationships. In times like this, I feel confident that our staff and students will rise to the occasion. Our teaching staff and administration has put together a plan for the eight E-Learning Days that we will have before Spring Break. Here is a list of information that I hope will answer your questions. If you still have questions, please email or call me. I will continue to update the questions being answered on a document on our website.

Report Cards for Third Nine Weeks

The third 9 weeks ended Friday, March 13th. Teachers have begun finalizing grades. Report Cards will be sent via mail on Tuesday, March 17th. Some students will have incomplete grades from missing class last week due to sickness or family vacation. Please email your teachers to see what you need to make-up.

E-Learning Days

Students will have E-Learning on the following dates:

Wednesday, March 18th	Friday, March 20th	
Monday, March 23rd	Wednesday, March 25th	Friday, March 27th
Monday, March 30th	Wednesday, April 1st	Friday, April 3rd

Students will not have assignments during our Spring Break which is scheduled for April 6- April 10th.

Assignments Posting Times and Due Dates

Assignments will be posted by 9:00 a.m. on E-Learning days. Assignments will be due as follows:

Monday Assignment- Due Wednesday by 9:00 a.m. (before next assignment)
Wednesday Assignment- Due Friday by 9:00 a.m. (before next assignment)
Friday Assignment- Due Monday by 9:00 a.m. (before next assignment)



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Only exception to this will be the assignment given on Friday, April 3rd will be due on Sunday, April 5th.

Expectations for Students

1. Students need to check their school email daily to keep up to date with any new information.
2. Students need to check their Google Classroom on E-Learning Days for assignments. (Preferably check it daily to see if teachers have added anything.)
3. Google Classroom- Turn on your notifications to receive emails when a teacher has posted a new item in their classroom.
4. All work must be completed. Students need to complete all work to be able to receive a credit for the class.
5. Ivy Tech and A.K. Smith students need to follow the rules and procedures by their respective teachers.

Google Classroom & School Email

All of the teachers will be using either Google Classroom, school email, or a combination of both to drive effective instruction to the students. Also, teachers may use Zoom meetings or Google meet to have video conferences with students. If a student does not have the internet, then the student could use their phone to conference with the group during one of those meetings. The student would not see the screen, but could hear the audio.

Grades & Completing Assignments

Teachers will be updating grades weekly. If a student has missed two assignments, then the teacher will contact the parent via email or phone. Students need to be proactive and contact teachers if they are struggling with an assignment or having other issues. If a student continues to miss assignments, then Mr. McMahan will be calling the parent to address the issue.

Attendance

Mr. McMahan will be setting up a class for all students in Google Classroom . Each E-Learning day students will have to fill out a Google Form for attendance purposes. If students do not complete the form, but do all of their assignments in their other classes, then they will not



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receive an absence. Also, Mr. McMahan will have a short assignment for them to do. The assignment will not take longer than 3-5 minutes to complete.

Counseling

Mrs. Kramer will be available for counseling through email and video conferencing. She can help with online Edmentum(Plato) classes, college and career planning and needs (including transcripts and letters of recommendation, and scholarships), and scheduling (four year plans, classes for next year, and enrollment in A.K. Smith). If a student would like a video conference, please email Mrs. Kramer at kamikramer@tritownship.k12.in.us to set up a time.

Technology Issues

If students are having technology issues with their Chromebook or Google Classroom, please have them contact their teachers and our IT Director Connor Scroggins at cscroggins@tritownship.k12.in.us. If a student accidentally breaks their screen or has any other issues, we can find a way to get the Chromebook fixed in a timely fashion.

Weekly Check-Ins

All students will have a weekly check-in with their SRT teacher. The teacher may email individually or set-up an online meeting for all students to be at. If students are having issues they can tell their teacher. The teachers will relay important information back to Mr. McMahan. Students that don't have SRT, Mr. McMahan will check-in on you weekly.

Breakfast and Lunch

Tri-Township Schools will be offering free grab and go meals for children 18 years old and younger. At least one child enrolled in the school system must be present. The meals will be a sack lunch for two days with a breakfast meal for the next day. Meals will be offered on the following dates:

Monday, March 23rd
Monday, March 30th

Wednesday, March 25th
Wednesday, April 1st

Pick-up times for the meals is between 11:00 a.m. and 12:00 p.m on those days. Meals will be picked up at LaCrosse High School at Door #3 (Front Doors of the Gym) and in the main



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entrance of Wanatah School. We will be using a drive through style system. A staff member will bring the food to your vehicle. We will offer meals until April 6th depending on demand.

Extra-Curricular Activities

All extra-curricular activities are cancelled at this time. The gymnasium is closed at this time. If we are able, then we would start our spring athletic season after spring break on Monday, April 13th. Student-athletes would still have to get 10 practices in before playing in a scheduled contest. Music programs that were cancelled will try to be rescheduled if possible. As of right now prom will be postponed (not cancelled) to a later date. We wanted to let the vendors that we are working with know in advance.

Questions?

If you have any questions, please email me at bmcman@tritownship.k12.in.us. If your student needs anything, please don't hesitate to email. I will be in and out of the building the next three weeks, but will always be willing to help a student in need. I know there are still a lot of questions and uncertainties, but I am confident in our ability to come up with solutions.